



SURREY STREET PRIMARY SCHOOL
Learning for Life

Charging Policy
July 2018

Review	Yearly
Date of next Review	February 2019
Ratified by Governors	16 th July 2018

STATUTORY

AIMS

We aim to provide a broad, balanced curriculum for all pupils within our care. However, it is recognised that many educationally valuable activities have been, and will continue to be, dependent on financial contributions in whole or part from parents. Without that financial support, the school would find it impossible to maintain the quality and breadth of educational experiences provided for the pupils.

Day and part day educational visits

For visits occurring during school time the Headteacher will invite a voluntary contribution from parents to meet the cost of the visit. Every effort will be made to keep these costs reasonable and the school currently subsidises heavily. However, where voluntary contributions are insufficient to cover the costs involved, the visit or activity may be cancelled.

Swimming lessons

The school will not charge for swimming lessons or transport. This will be kept under review.

Residential visits partly outside school time

These may be subsidised by the school and parents will be charged for the subsidised or full cost (if not subsidised) of the visit. Charges may be waived or reduced for children whose parents make an application to the Head teacher, depending on the circumstances.

Residential visits totally outside school time

Parents will be charged for the full cost of the visit.

Instrumental music tuition

Teachers from the Peripatetic Music Service provide tuition lessons during the school day and parents are requested to cover the full costs of these lessons. Payment is paid directly to LBC.

Classroom materials

No charge is made for materials and equipment. Children who damage or lose school materials and equipment may be asked to pay for a replacement.

Children collected late

The governing body has decided that, except in emergency situations, where children are not collected from the school within fifteen minutes after the school day or after school activity ending, then a charge will be made to the child's parent or carer.

On any occasion that a child is collected between 3:45pm and 4:00pm from the school office the parent/carers will be charged at £3.00 per child.

On any occasion that a child is collected between 4:00pm and 4:30pm from the school office the parent/carers will be charged at £5.00 per child.

If a child is not collected by 4:30pm from the school office the parent/carers will be charged £10.00 per child and an immediate referral will be made to Social Services. The police may be called if a child is abandoned and no parental contact has been made.

The school reserves the right to charge £5 per half hour/part half hour for each child who is collected late if we have to pay staff to look after them. This will only be used in cases of persistent lateness (third time & subsequent) and a warning will be given to parents the second time they are late collecting their child.

This policy will be reviewed periodically by the Governors' finance committee and may be amended if appropriate. Any eventuality not covered for by this policy will be considered by the Headteacher and Governors and a decision made in line with the LA Policy on Charging.

Agreed with Full Governing Body, July 2018

Signed _____ Robin Cowan, Chair of Governors